

Informational Agenda for the next meeting of BVU Authority Board

The meeting will start at 12:00 p.m. on December 7, 2018 at the following location:

BVU Administrative Building
Designated Conference Room
15022 Lee Highway
Bristol, Virginia 24202

The BVU Authority Board of Directors will hold a meeting at the above time and place to consider the proposed matters listed below and any other matter added. A meal will be provided to official attendees. The public is invited to attend.

1. The Chair will call the meeting to order and determine a quorum is present.
2. The Chair will lead the meeting in opening ceremonies:
 - a. Moment of Reflection
 - b. Pledge of Allegiance to the United States of America
3. The Chair will recognize members of the public that wish to address the board. (There is a three minute time limit that may be extended with consent of the Chair).
- *4. The Chair will request a motion to adopt a meeting agenda:
 - a. The Chair will ask members and/or CEO if they have any motions to add, delete, or revise items on the informational agenda.
 - *b. The Chair will conduct a separate roll call vote to formally adopt or reject each motion.
 - *c. The Chair will conduct a roll call vote to formally adopt the proposed agenda to include any approved motions to add, delete, or revise.
5. The CEO will review upcoming events/calendar.
- *6. The Chair will ask for a motion to approve the following minutes:
 - a. October 26, 2018 regular board meeting.
7. Conflict of Interest Training.
 - a. The General Counsel will provide annual training to board members and management team on the State and Local Government Conflicts of Interest Act (Virginia Code Section 15.2-7205-.C).
 - b. The CEO and General Counsel will review the annual conflict of interest form and filing requirements.

- *8. Chad Kisner, BCS, will present a proposal for an Agreed-Upon Procedure related to the OptiNet Sales Transaction. The Chair will request a motion to accept the proposal. If moved, the Secretary will conduct a roll call vote.
- *9. Chad Kisner, BCS, will present the proposed audit engagement letter for FY2019. The Chair will request a motion to enter into agreement with BCS to prepare the Audit Report for FY2019. If moved, the Secretary will conduct a roll call vote.
10. The Finance Director and CEO will review unaudited financial results for Electric, Water, and Sewer Division for the first quarter of FY2019 (July 1 – September 30, 2018).
11. The Key Accounts and Contract Manager will review the October 1 and December 1 electric rate cuts.
- *12. The CEO and Water and Wastewater Manager will review the following:
 - a. State Water Control Board Enforcement Action - Order by Consent issued for BVU Authority for unpermitted discharges related to the mandated improvements to the wastewater collection.
 - *b. The Chair will request a motion to approve the consent order. If moved, the Secretary will conduct a roll call vote to approve.
13. The CEO, General Counsel, and Water and Wastewater Manager will provide an update on Wagner Hills Townhome Association water leak.
- *14. The Finance Director and CEO will review a proposed investment policy for excess funds. The Chair will request a motion to approve the policy as presented by management. If moved, the Secretary will conduct a roll call vote.
15. The CEO will review the TVA letter related to the economic development policy.
16. The CEO will provide an update on various department activities.
17. The CEO will provide an update on the recent site visit to TVA's Watts Bar Nuclear facility.
18. Adjournment.

***Board Vote Required**

The next regular board meeting will be on Friday, January 25, 2019 at noon. For more information, please contact Donna Biggs, BVU Board's secretary, at (276) 669-4112. Please note that BVU attempts to videotape all open sessions of BVU board meetings. The videotapes are uploaded to www.youtube.com and are available for members of the public to view.