

## Informational Agenda for the BVU Authority Board Meeting

The meeting will start at **12:00 p.m. on Thursday, November 9, 2023**, at the following location:

BVU Authority Administrative Building  
Board Room  
15022 Lee Highway  
Bristol, Virginia 24202

**Overview.** The BVU Authority Board of Directors will hold a meeting at the above time and place to consider the proposed matters listed below, and any other matter added. A meal will be provided for official attendees.

**Public Participation.** Vehicles may enter BVU property at the front entrance located at 15022 Lee Highway or the back entrance located at 21297 Old Dominion Road and park in the front customer parking lot. BVU staff will be available to provide access to the designated meeting room. The public is invited to attend or view the meeting live online at [www.youtube.com](http://www.youtube.com).

### REGULAR MEETING AGENDA

<b>1.0</b>	The Chair will call the meeting to order and determine if a quorum is present.
<b>2.0</b>	The Chair will lead the meeting in opening ceremonies:
2.A	Moment of Reflection.
2.B	Pledge of Allegiance to the United States of America.
<b>3.0</b>	The Chair will ask if any members of the public would like to discuss any agenda items. If so, the public may participate when the agenda item is up for discussion. There is a three-minute time limit for agenda items which may be extended by the Chair. For non-agenda items, the public is asked to contact the CEO and request to be added to a future meeting.
<b>4.0</b>	The Chair will request a motion to adopt a meeting agenda:
4.A	The Chair will ask members and/or CEO if they have any motions to add, delete, or revise items on the agenda.
4.B	The Chair will conduct a separate roll call vote to formally adopt or reject each motion.
4.C*	The Chair will request a motion to formally adopt the proposed agenda to include any approved motions to add, delete, or revise.  If moved, the Secretary will conduct a roll call vote.

<b>5.0</b>	The CEO will review upcoming calendar events.
<b>6.0*</b>	The Chair will request a motion to approve the regular meeting minutes from August 25, 2023. If moved, the Secretary will conduct a roll call vote.
<b>7.0</b>	Blackburn, Childers, and Steagall (BCS) will present the FY2023 BVU Annual Audit Report.
<b>8.0</b>	The CEO and Finance Director will review the first quarter financial reports for FY2024.
<b>9.0*</b>	<p>The CEO and Finance Director will review and discuss:</p> <ul style="list-style-type: none"> <li>• Water payment of 2018 loan from sewer in full.</li> <li>• OptiNet cash balance transfer to sewer.</li> <li>• OptiNet cash balance transfer to water.</li> <li>• OptiNet cash balance transfer to electric system.</li> <li>• Balance left until City settlement is closed.</li> </ul> <p>The Chair will request a motion to approve the payment, transfers, and balance as presented. If moved, the Secretary will conduct a roll call vote.</p>
<b>10.0*</b>	The CEO, Finance Director, and Customer Operations and Information Technology Director will review the employee incentive plan for FY2023. The Chair will request a motion to approve the incentive plan for FY2023. If moved, the Secretary will conduct a roll call vote.
<b>11.0</b>	The CEO and General Counsel will remind Board Members that the annual Statement of Economic Interest forms will be due in January 2024. The Board Secretary will provide the forms to members as soon as they are available.
<b>12.0</b>	The CEO will provide an update on the electric system.
<b>13.0*</b>	The CEO, Water Resources and GIS Director, and Legal Counsel will present a resolution supplementing and amending a prior resolution adopted by the BVU Authority Board on May 19, 2023, that authorized the issuance of a utility revenue bond, in order to increase the maximum rate of cost of funds of the bond (Pressure-Reducing Valves Improvement Project). The Chair will request a motion to adopt the resolution. If moved, the Secretary will conduct a roll call vote and certify the attendance certificate.
<b>14.0</b>	The Water Resources and GIS Director will provide an update on the water and sewer system.
<b>15.0</b>	Adjournment.

*\*Board Vote Required*

The next regular Board meeting, if needed, is tentatively scheduled for:  
**12:00 p.m. on Friday, December 1, 2023.**

For information, please contact Donna Biggs, the BVU Board Secretary, at (276) 669-4112.

*Please note that BVU attempts to record all open sessions of BVU Board meetings.  
Recordings are uploaded to [www.youtube.com](http://www.youtube.com) and are available for the public to view.*