

Informational Agenda for the next meeting of BVU Authority Board

The meeting will start at 12:00 p.m. on January 25, 2019 at the following location:

BVU Administrative Building
Designated Conference Room
15022 Lee Highway
Bristol, Virginia 24202

The BVU Authority Board of Directors will hold a meeting at the above time and place to consider the proposed matters listed below and any other matter added. A meal will be provided to official attendees. The public is invited to attend.

1. The Chair will call the meeting to order and determine a quorum is present.
2. The Chair will lead the meeting in opening ceremonies:
 - a. Moment of Reflection
 - b. Pledge of Allegiance to the United States of America
3. The Chair will recognize members of the public that wish to address the board. (There is a three minute time limit that may be extended with consent of the Chair).
- *4. The Chair will request a motion to adopt a meeting agenda:
 - a. The Chair will ask members and/or CEO if they have any motions to add, delete, or revise items on the informational agenda.
 - *b. The Chair will conduct a separate roll call vote to formally adopt or reject each motion.
 - *c. The Chair will conduct a roll call vote to formally adopt the proposed agenda to include any approved motions to add, delete, or revise.
5. The CEO will review upcoming events/calendar.
- *6. The Chair will ask for a motion to approve the following minutes:
 - a. December 7, 2018 regular board meeting.
7. The Finance Director and CEO will present the financial report for the period July 1, 2018 to December 31, 2018.
8. The Finance Director and CEO will provide an update on the BCS Audit of the OptiNet Sale.
- *9. The Finance Director and CEO will present a resolution on investing BVU Funds. The Chair will request a motion to approve the resolution. If moved, the Secretary will conduct a roll call vote.

10. The Finance Director and CEO will present a proposed budget schedule for FY2020.

11. The Administrative Services Manager and CEO will review the Financial Disclosure (Statement of Economic Interest) Forms.

*12. The Administrative Services Manager and CEO will review the VRS Hybrid Employee Disability Insurance Requirements. They will discuss changing insurance policy providers for VRS Hybrid employees only. The Chair will request a motion to approve the new insurance provider for Hybrid employees. If moved, the Secretary will conduct a roll call vote.

*13. The CEO, Legal Counsel and Administrative Services Manager will review the BVU Handbook policies listed below that are requested to be revised. The Chair will request a motion to revise all the listed policies. If moved, the secretary will conduct a roll call vote.

Policy Number	Description
100.00	Employment Relationship Policy
100.02	Equal Employment Opportunity Policy
100.03	Pre-Employment Screening Policy
100.04	Unlawful Workplace Harassment Policy
100.05	Introductory Training Period Policy
100.06	Employee Definitions Policy
100.09	Job Posting Policy
100.14	Personal Relationships Policy
100.15	Nepotism Policy
100.17	Performance Evaluation Policy

Upon Board motion to approve these revised policies this will complete Section I of the BVU Authority Employee Handbook (all other policies in Section I have been repealed by prior Board approval).

14. Adjournment.

*Board Vote Required

The next regular board meeting will be on Friday, February 22, 2019 at noon. For more information, please contact Donna Biggs, BVU Board Secretary, at (276) 669-4112. Please note that BVU attempts to videotape all open sessions of BVU board meetings. The videotapes are uploaded to www.youtube.com and are available for members of the public to view.