

Informational Agenda for the next meeting of BVU Authority Board

The meeting will start at 12:00 p.m. on February 22, 2019 at the following location:

BVU Administrative Building
Designated Conference Room
15022 Lee Highway
Bristol, Virginia 24202

The BVU Authority Board of Directors will hold a meeting at the above time and place to consider the proposed matters listed below and any other matter added. A meal will be provided to official attendees. The public is invited to attend.

1. The Chair will call the meeting to order and determine a quorum is present.
2. The Chair will lead the meeting in opening ceremonies:
 - a. Moment of Reflection
 - b. Pledge of Allegiance to the United States of America
3. The Chair will recognize members of the public that wish to address the board. (There is a three minute time limit that may be extended with consent of the Chair).
- *4. The Chair will request a motion to adopt a meeting agenda:
 - a. The Chair will ask members and/or CEO if they have any motions to add, delete, or revise items on the informational agenda.
 - *b. The Chair will conduct a separate roll call vote to formally adopt or reject each motion.
 - *c. The Chair will conduct a roll call vote to formally adopt the proposed agenda to include any approved motions to add, delete, or revise.
5. The CEO will review upcoming events/calendar.
- *6. The Chair will ask for a motion to approve the following minutes:
 - a. January 25, 2019 regular board meeting..
- *7. The CEO and General Counsel will review a proposed boundary adjustment between BVU and the Washington County IDA. The Chair will request a motion to approve the boundary adjustment. If moved, the Secretary will conduct a roll call vote.
- *8. The CEO and General Counsel will review a proposed boundary adjustment between BVU and the Dwayne Ball. The Chair will request a motion to approve the boundary adjustment. If moved, the Secretary will conduct a roll call vote.

9. The Finance Director and CEO will present a proposed budget schedule for FY 2020.

*10. The CEO, Legal Counsel and Administrative Services Manager will review the BVU Handbook policies listed below that are requested to be repealed and replaced. The Chair will request a motion to repeal and replace the listed policies. If moved, the secretary will conduct a roll call vote.

Policy Number	Description
200.00	Workweek at BVU Authority
200.01	Meal Periods and Rest Periods
200.02	Why Time Records Are Important
200.04	Employee Check Cashing

*11. The CEO, Legal Counsel and Administrative Services Manager will review the BVU Handbook policies listed below that are requested to be approved. The Chair will request a motion to approve the listed policies. If moved, the secretary will conduct a roll call vote.

Description
Workweek Policy
Work Schedule Policy
Lobby Hours Policy
Meal Period Policy
Break Period Policy
Break Time for Nursing Mothers Policy
Time Entry Policy
Direct Deposit Policy
Leave and Earnings Statement (Pay Stub) Policy
Check Cashing Policy

12. The Finance Director and CEO will provide an update on the BCS Audit of the OptiNet Sale.

13. Adjournment.

*Board Vote Required

The next regular board meeting will be on Friday, March 22, 2019 at noon. For more information, please contact Donna Biggs, BVU Board's secretary, at (276) 669-4112. Please note that BVU attempts to videotape all open sessions of BVU board meetings. The videotapes are uploaded to www.youtube.com and are available for members of the public to view.