

### **Informational Agenda for the next meeting of BVU Authority Board**

The meeting will start at 12:00 p.m. on April 26, 2019 at the following location:

BVU Administrative Building  
Board Conference Room  
15022 Lee Highway  
Bristol, Virginia 24202

The BVU Authority Board of Directors will hold a meeting at the above time and place to consider the proposed matters listed below and any other matter added. A meal will be provided to official attendees. The public is invited to attend.

1. The Chair will call the meeting to order and determine a quorum is present.
2. The Chair will lead the meeting in opening ceremonies:
  - a. Moment of Reflection
  - b. Pledge of Allegiance to the United States of America
3. The Chair will recognize members of the public that wish to address the board. (There is a three minute time limit that may be extended with consent of the Chair).
- \*4. The Chair will request a motion to adopt a meeting agenda:
  - a. The Chair will ask members and/or CEO if they have any motions to add, delete, or revise items on the informational agenda.
  - \*b. The Chair will request a separate roll call vote to formally adopt or reject each motion.
  - \*c. The Chair will request a roll call vote to formally adopt the proposed agenda to include any approved motions to add, delete, or revise.
5. The CEO will review upcoming events/calendar and make comments.
- \*6. The Chair will ask for a motion to approve the following minutes:
  - a. March 22, 2019 regular board meeting.
7. The CEO and Finance Director will present a proposed budget schedule for FY2020.
8. The CEO and Finance Director will present the financial report for the period of July 1, 2018 to March 31, 2019.
9. The CEO and Finance Director will review BVU's bond rating upgrade by Fitch.

\*10. The CEO and Customer Service and Contracts Manager will review proposed changes to the Electric Department Rules and Regulations. The Chair will request a motion to approve the policy. If moved, the secretary will conduct a roll call vote.

\*11. The CEO and Customer Service and Contracts Manager will review proposed changes to the Sewer Department Rules and Regulations. The Chair will request a motion to approve the policy. If moved, the secretary will conduct a roll call vote.

\*12. The CEO and Customer Service and Contracts Manager will review proposed changes to the Construction Policy. The Chair will request a motion to approve the policy. If moved, the secretary will conduct a roll call vote.

\*13. The CEO and Administrative Services Manager will present the Virginia Association of Counties Risk Pool (VACORP) Disability Program Participation Agreement Amendment. The Chair will request a motion to approve the Amendment. If moved, the secretary will conduct a roll call vote.

14. The Water and Wastewater Manager will make a presentation on water leak detection and water plant updates.

\*15. The Chair will request a motion and roll call vote to go into a Closed Meeting. In order to have a Closed Meeting, a majority of the board members present must determine that a Closed Meeting is authorized under Virginia Code.

a. The subject of the Closed Meeting is to discuss the purchase of easements, rights of way, and real estate related to sewer improvement project. The Closed Meeting is authorized for this subject under Va. Code Ann. § 2.2-3711(A)(3).

Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body.

b. If the board votes for a closed meeting, it will begin after non-attendees have left the conference room.

c. The board will return to an open meeting after the public has been invited to return to the conference room.

16. The Chair will state that he believes the board has complied with the Closed Meeting requirements of Virginia Code §2.2-3711 and 3712 and that no additional subjects were discussed. He will then read the following closed meeting certification statement:

“Virginia Code §2.2-3712.D. The members:

certifying that to the best of each member's knowledge (1) only public business matters lawfully exempted from open meeting requirements under this chapter

and (2) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the public body.”

Any member of the public body who believes that there was a departure from the requirements of clauses (1) and (2), shall so state prior to the vote, indicating the substance of the departure that, in his judgment, has taken place. The statement shall be recorded in the minutes of the public body.”

\*17. The Chair will request a motion and roll call vote on the Closed Meeting certification required under VA Code 2.2-3712.D.

\*18. The Chair will request a motion to authorize the CEO to negotiate and execute any documents related to an option contract for real estate located in Bristol, Virginia, necessary for compliance with the DEQ Consent Order. If moved, the secretary will conduct a roll call vote.

19. Adjournment.

#### \*Board Vote Required

The next regular board meeting will be on Friday, May 24, 2019 at noon. For more information, please contact Donna Biggs, BVU Board’s secretary, at (276) 669-4112. Please note that BVU attempts to videotape all open sessions of BVU board meetings. The videotapes are uploaded to [www.youtube.com](http://www.youtube.com) and are available for members of the public to view.