

Informational Agenda for the next meeting of BVU Authority Board

The meeting will start at 12:00 p.m. on September 27, 2019 at the following location:

BVU Administrative Building
Designated Conference Room
15022 Lee Highway
Bristol, Virginia 24202

The BVU Authority Board of Directors will hold a meeting at the above time and place to consider the proposed matters listed below and any other matter added. A meal will be provided to official attendees. The public is invited to attend.

1. The Chair will call the meeting to order and determine a quorum is present.
2. The Chair will lead the meeting in opening ceremonies:
 - a. Moment of Reflection
 - b. Pledge of Allegiance to the United States of America
3. The Chair will recognize members of the public that wish to address the board. There is a three-minute time limit for non-agenda items that may be extended with consent of the Chair.
- *4. The Chair will request a motion to adopt a meeting agenda:
 - a. The Chair will ask members and/or CEO if they have any motions to add, delete, or revise items on the agenda.
 - b. The Chair will conduct a separate roll call vote to formally adopt or reject each motion.
 - *c. The Chair will conduct a roll call vote to formally adopt the proposed agenda to include any approved motions to add, delete, or revise.
5. The CEO will review upcoming events/calendar and make comments.
- *6. The Chair will ask for a motion to approve the following minutes:
 - a. August 23, 2019 regular board meeting
7. The CEO and Customer Service and Contracts Manager will provide an update on the Home Serve Agreement.
8. The CEO and Finance Director will provide an update on the FY2019 Audit, VRS's 2019 performance and the OPEB Report (GASB-75).
- *9. The CEO, Finance Director and Purchasing Agent will review a proposed revision to the Purchasing Policy. The Chair will request a motion to approve the revised Purchasing Policy. If moved, the Secretary will conduct a roll call vote.

*10. The CEO and General Counsel will review a proposed Code of Conduct and Ethics Policy. The Chair will request a motion to approve the Code of Conduct and Ethics Policy. If moved, the Secretary will conduct a roll call vote.

*11. The CEO and Finance Director will review a proposed Cash Reserve Policy. The Chair will request a motion to approve the Cash Reserve Policy. If moved, the Secretary will conduct a roll call vote.

*12. The CEO and Finance Director will review a proposed Debt Management Policy. The Chair will request a motion to approve the Debt Management Policy. If moved, the Secretary will conduct a roll call vote.

*13. The CEO, Customer Service and Contracts Manager, and Finance Director will review a proposed revision of the administrative and operational rate schedule. The Chair will request a motion to approve the administrative and operational rate schedule. If moved, the Secretary will conduct a roll call vote.

14. Mr. Bagnall and the CEO will report on the recent Joint Sewer Committee Meeting.

15. TVA's Customer Service Representative, Chris Quillen, will provide an update on TVA.

*16. The CEO, General Counsel, Customer Service and Contracts Manager, and Finance Director will review a proposed amendment to the TVA wholesale Power Contract. The amendment extends the notice period and reduces BVU wholesale power cost by 3.1% (\$710,000 per year). The Chair will request a motion to approve the amendment to the TVA wholesale Power Contract. If moved, the Secretary will conduct a roll call vote.

17. The CEO and Water and Wastewater Manager will update the Board on the water treatment plant project and the Little Creek Sewer Construction Project.

*18. The CEO and General Counsel will review proposed new By-Laws for BVUA. The Chair will request a motion to approve the new By-Laws for BVUA. If moved, the Secretary will conduct a roll call vote.

*19. The CEO, Legal Counsel and Administrative Services Manager will review the three BVU Handbook policies listed below that are requested to be revised. The policies have been reformatted, reviewed by staff and updated, and final review by legal counsel. The Chair will request a motion to approve the policies listed below. If moved, the Secretary will conduct a roll call vote. If approved, employees will be made aware of the revised policies.

<i>Revised</i>	Use of BVU Equipment and Vehicles Policy
<i>Revised</i>	Employee Conduct Policy
<i>Revised</i>	Workplace Violence Prevention Policy

20. Studio Brew will make a presentation to the Board and BVU management related to their BVU Performance Grant.

21. Adjournment.

*Board Vote Required

The next regular board meeting will be tentatively scheduled for Friday, October 25, 2019 at noon. For more information, please contact Donna Biggs, BVU Board's secretary, at (276) 669-4112. Please note that BVU attempts to videotape all open sessions of BVU board meetings. The videotapes are uploaded to www.youtube.com and are available for members of the public to view.