

Informational Agenda for the next meeting of BVU Authority Board

The meeting will start at 12:00 p.m. on November 1, 2019 at the following location:

BVU Administrative Building
Designated Conference Room
15022 Lee Highway
Bristol, Virginia 24202

The BVU Authority Board of Directors will hold a meeting at the above time and place to consider the proposed matters listed below and any other matter added. A meal will be provided to official attendees. The public is invited to attend.

1. The Chair will call the meeting to order and determine if a quorum is present.
2. The Chair will lead the meeting in opening ceremonies:
 - a. Moment of Reflection
 - b. Pledge of Allegiance to the United States of America
3. The Chair will recognize members of the public that wish to address the board. There is a three-minute time limit for non-agenda items that may be extended with consent of the Chair.
- *4. The Chair will request a motion to adopt a meeting agenda:
 - a. The Chair will ask members and/or CEO if they have any motions to add, delete, or revise items on the agenda.
 - b. The Chair will conduct a separate roll call vote to formally adopt or reject each motion.
 - *c. The Chair will conduct a roll call vote to formally adopt the proposed agenda to include any approved motions to add, delete, or revise.
5. The CEO will review upcoming events/calendar and make comments.
- *6. The Chair will ask for a motion to approve the following minutes:
 - a. September 27, 2019 regular board meeting
7. Blackburn, Childers & Steagall (BCS) will present the FY2019 Audit to the Board of Directors.
8. The CEO and Finance Director will highlight the first quarter of FY2020 (July 1, 2019 to September 30, 2019). A full report will be presented at the December regular meeting.
- *9. The CEO, Finance Director, and Customer Service Manager will review a proposed electric rate cut with preliminary rate tables. TVA will review the proposal for up to 60 days. The new rate will be effective on or after January 1, 2020. The Chair will request a motion to approve the rate cut. If moved, the Secretary will conduct a roll call vote.

*10. The CEO and Finance Director will review the employee performance bonus for FY2019. The Chair will request a motion to approve the FY2019 performance bonus. If moved, the Secretary will conduct a roll call vote.

*11. The CEO and Finance Director will review a proposed employee performance bonus plan for FY2020. The Chair will request a motion to approve the FY2020 performance bonus plan. If moved, the Secretary will conduct a roll call vote.

12. The CEO and Customer Service and Contracts Manager will provide an update on the Home Serve Agreement.

13. The CEO and Water and Wastewater Manager will update the Board on the completion of the Water Treatment Plant project.

14. The CEO and Water and Wastewater Manager will update the Board on the Little Creek and Beaver Creek Sewer Construction Project contracts.

*15. The CEO, General Counsel, Finance Manager, and Water and Wastewater Manager will update the Board on the DEQ Financing Agreement(s) for the Little Creek and Beaver Creek Sewer Construction Project contracts. The Chair will request a motion to enter into the Financing Agreement with the Virginia Resource Authority in the amount of \$7,855,589. The Chair and/or President is authorized to sign the Financing Agreement when it is ready for execution. If moved, the Secretary will conduct a roll call vote.

*16. The Chair will request a motion to award the Little Creek Sewer Construction Project to Thomas Construction Company, Inc. in the amount of \$2,891,695. The Chair and/or President is authorized to sign the final contract when the DEQ/VRA financing agreement is finalized. If moved, the Secretary will conduct a roll call vote.

*17. The Chair will request a motion to award the Beaver Creek Sewer Construction Project to Boring Contractors, Inc. in the amount of \$3,470,959. The Chair and/or President is authorized to sign the final contract when the DEQ/VRA financing agreement is finalized. If moved, the Secretary will conduct a roll call vote.

*18. The CEO, Legal Counsel and Administrative Services Manager will review two BVU Handbook policies listed below that are requested to be revised for clarification. The Chair will request a motion to approve the revised policies listed below. If moved, the Secretary will conduct a roll call vote. If approved, employees will be made aware of the revised policies.

<i>Revised</i>	Workplace Violence Prevention Policy (clarified weapons definition and added work tools)
<i>Revised</i>	Use of BVU Equipment and Vehicles Policy (clarified company vehicle driving responsibilities)

19. Adjournment.

*Board Vote Required

The next regular board meeting is scheduled for Friday, December 6, 2019 at noon. For more information, please contact Donna Biggs, BVU Board's secretary, at (276) 669-4112. Please note that BVU attempts to videotape all open sessions of BVU board meetings. The videotapes are uploaded to www.youtube.com and are available for members of the public to view.