

### **Informational Agenda for the next meeting of BVU Authority Board**

The meeting will start at 12:00 p.m. on May 15, 2020 at the following location:

BVU Administrative Building  
Designated Conference or Training Room  
15022 Lee Highway  
Bristol, Virginia 24202

The BVU Authority Board of Directors will hold a meeting at the above time and place to consider the proposed matters listed below and any other matter added. A meal will be provided to official attendees. The public is invited to attend.

Due to COVID-19, vehicles must enter onto BVU property through Old Dominion Road and park in the front customer parking lot. BVU staff will be present at the front door to provide access to the designated conference or training room for the meeting.

1. The Chair will call the meeting to order and determine a quorum is present.
2. The Chair will lead the meeting in opening ceremonies:
  - a. Moment of Reflection
  - b. Pledge of Allegiance to the United States of America
3. The Chair will recognize members of the public that wish to address the board. There is a three-minute time limit for non-agenda items that may be extended with consent of the Chair.
- \*4. The Chair will request a motion to adopt a meeting agenda:
  - a. The Chair will ask members and/or CEO if they have any motions to add, delete, or revise items on the agenda.
  - b. The Chair will conduct a separate roll call vote to formally adopt or reject each motion.
  - \*c. The Chair will conduct a roll call vote to formally adopt the proposed agenda to include any approved motions to add, delete, or revise.
5. The CEO will review upcoming events/calendar and make comments.
- \*6. The Chair will ask for a motion to approve the following minutes:
  - a. March 13, 2020 regular board meeting
7. The CEO will announce the following awards:
  - a. American Public Power Association (APPA) RP3 Reliable Public Power Provider Platinum designation
  - b. American Public Power Association (APPA) Safety Award of Excellence
  - c. Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting

d. Virginia Association of Governmental Purchasing (VAGP) Professional Buyer of the Year Award

8. The CEO and Finance Director will review the financial report for the period July 1, 2019 through March 31, 2020. They will also discuss the financial impacts related to COVID-19.

9. The CEO and Water and Wastewater Manager will update the Board on the Little Creek Sewer Construction Project and the Beaver Creek Project located in the vicinity of Virginia High School.

10. The CEO and Water and Wastewater Manager will discuss a proposed zone improvement plan and pressure reduction valve for the water system.

\*11. The CEO, General Counsel and Water and Wastewater Manager will review a Resolution of Board Support for a low interest loan from the Virginia Department of Health to fund the proposed zone improvement plan and pressure reduction valve for the water system. The Chair will request a motion to approve the Resolution. If moved, the Secretary will conduct a roll call vote.

\*12. The CEO and Water and Wastewater Manager will discuss an amendment to the Water Leak Adjustment Policy. The Chair will request a motion to approve the amendment. If moved, the Secretary will conduct a roll call vote.

\*13. The Chair will request a motion and roll call vote to go into a Closed Meeting. In order to have a Closed Meeting, a majority of the board members present must determine that a Closed Meeting is authorized under Virginia Code.

a. The subject of the Closed Meeting is to discuss the purchase of easements, rights of way, and real estate related to sewer improvement project. The Closed Meeting is authorized for this subject under Va. Code Ann. § 2.2-3711(A)(3).

Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body.

b. If the board votes for a closed meeting, it will begin after non-attendees have left the conference room.

c. The board will return to an open meeting after the public has been invited to return to the conference room.

14. The Chair will state that he believes the board has complied with the Closed Meeting requirements of Virginia Code §2.2-3711 and 3712 and that no additional subjects were discussed. He will then read the following closed meeting certification statement:

“Virginia Code §2.2-3712.D. The members:

certifying that to the best of each member's knowledge (1) only public business matters lawfully exempted from open meeting requirements under this chapter and (2) only such public business

matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the public body.”

Any member of the public body who believes that there was a departure from the requirements of clauses (1) and (2), shall so state prior to the vote, indicating the substance of the departure that, in his judgment, has taken place. The statement shall be recorded in the minutes of the public body.”

\*15. The Chair will request a motion and roll call vote on the Closed Meeting certification required under VA Code 2.2-3712.D.

\*16. The Chair will request a motion to approve the purchase of real estate and easements related to a future sewer construction project. If moved, the Secretary will conduct a roll call vote.

17. The CEO and Customer Service and Contract Manager will review the recently completed pole attachment audit.

\*18. The CEO, General Counsel and Finance Director will review a proposed amendment to the July 1, 2016 OptiNet Pole Loan agreement based on the pole attachment audit. The Chair will request a resolution to approve the amendment. If moved, the Secretary will conduct a roll call vote.

\*19. The CEO and Administrative Services Manager will review a proposed Medicare Supplement Plan Over Age 65 Termination Policy. The Chair will request a motion to approve the policy. If moved, the Secretary will conduct a roll call vote.

\*20. The CEO and Administrative Services Manager will review a proposed Medicare Supplement Plan Under Age 65 Termination Policy. The Chair will request a motion to approve the policy. If moved, the Secretary will conduct a roll call vote.

\*21. The CEO and Customer Service Manager will review a proposed Restroom Access Policy for the lobby. The Chair will request a motion to approve the policy. If moved, the Secretary will conduct a roll call vote.

\*22. The CEO and Customer Service Manager will review a proposed policy for COVID-19 temporary payment arrangements. The Chair will request a motion to approve the policy. If moved, the Secretary will conduct a roll call vote.

23. Adjournment.

\*Board Vote Required

*The next regular board meeting will be tentatively scheduled for Friday, June 26, 2020 at noon. For more information, please contact Donna Biggs, BVU Board’s secretary, at (276) 669-4112. Please note that BVU attempts to videotape all open sessions of BVU board meetings. The*

videotapes are uploaded to [www.youtube.com](http://www.youtube.com) and are available for members of the public to view.