

Informational Agenda for the next meeting of BVU Authority Board

The meeting will start at 12:00 p.m. on June 26, 2020 at the following location:

BVU Administrative Building
Designated Conference or Training Room
15022 Lee Highway
Bristol, Virginia 24202

The BVU Authority Board of Directors will hold a meeting at the above time and place to consider the proposed matters listed below and any other matter added. A meal will be provided to official attendees. The public is invited to attend.

Due to COVID-19, vehicles must enter onto BVU property through Old Dominion Road and park in the front customer parking lot. BVU staff will be present at the front door to provide access to the designated conference or training room for the meeting.

1. The Chair will call the meeting to order and determine a quorum is present.
2. The Chair will lead the meeting in opening ceremonies:
 - a. Moment of Reflection
 - b. Pledge of Allegiance to the United States of America
3. The Chair will recognize members of the public that wish to address the board. There is a three-minute time limit for non-agenda items that may be extended with consent of the Chair.
- *4. The Chair will request a motion to adopt a meeting agenda:
 - a. The Chair will ask members and/or CEO if they have any motions to add, delete, or revise items on the agenda.
 - b. The Chair will conduct a separate roll call vote to formally adopt or reject each motion.
 - *c. The Chair will conduct a roll call vote to formally adopt the proposed agenda to include any approved motions to add, delete, or revise.
5. The CEO will review upcoming events/calendar and make comments.
- *6. The Chair will ask for a motion to approve the following minutes:
 - a. May 15, 2020 regular board meeting
- *7. The CEO and Finance Director will present the FY2021 electric division budget. There is no rate increase for FY2021. The Chair will request a motion to approve the budget as presented. If moved, the Secretary will conduct a roll call vote.

*8. The CEO and Finance Director will present the FY2021 water division budget. There is no rate increase for FY2021. The Chair will request a motion to approve the budget as presented. If moved, the Secretary will conduct a roll call vote. (Per the BVU Authority Act, only board members Mumpower, Hernandez, Bagnall and Griffin may vote.)

*9. The CEO and Finance Director will present the FY2021 wastewater division budget. There is no rate increase for FY2021. The Chair will request a motion to approve the budget as presented. If moved, the Secretary will conduct a roll call vote. (Per the BVU Authority Act, only board members Mumpower, Hernandez, Bagnall and Griffin may vote.)

*10. The CEO and Finance Director will discuss proposed changes to the fees charged by BVU. The Chair will request a motion to approve the changes as presented. If moved, the Secretary will conduct a roll call vote. (All Board members will vote).

11. The CEO will update the Board on the Little Creek Sewer Construction Project and the Beaver Creek Project located in the vicinity of Virginia High School.

*12. The Chair will request a motion and roll call vote to go into a Closed Meeting. In order to have a Closed Meeting, a majority of the board members present must determine that a Closed Meeting is authorized under Virginia Code.

- a. The subject of the Closed Meeting is to discuss the purchase of easements, rights of way, and real estate related to sewer improvement project. Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body. The Closed Meeting is authorized for this subject under Va. Code Ann. § 2.2-3711(A)(3).
- b. The subject of the Closed Meeting is to discuss the investment of public funds related to a solar farm, authorized under TVA's new flexibility contract amendment, where competition or bargaining is involved, where, if made public initially, the financial interest of the governmental unit would be adversely affected. The Closed Meeting is authorized for this subject under Va. Code Ann. § 2.2-3711(A)(6).
- c. If the board votes for a closed meeting, it will begin after non-attendees have left the conference room.
- d. The board will return to an open meeting after the public has been invited to return to the conference room.

13. The Chair will state that he believes the board has complied with the Closed Meeting requirements of Virginia Code §2.2-3711 and 3712 and that no additional subjects were discussed. He will then read the following closed meeting certification statement:

“Virginia Code §2.2-3712.D. The members:

certifying that to the best of each member's knowledge (1) only public business matters lawfully exempted from open meeting requirements under this chapter and (2) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the public body.”

Any member of the public body who believes that there was a departure from the requirements of clauses (1) and (2), shall so state prior to the vote, indicating the substance of the departure that, in his judgment, has taken place. The statement shall be recorded in the minutes of the public body.”

*14. The Chair will request a motion and roll call vote on the Closed Meeting certification required under VA Code 2.2-3712.D.

*15. The CEO and General Counsel will discuss a proposed real estate policy authorizing actions by the CEO and others. The Chair will request a motion to approve the policy. If moved, the Secretary will conduct a roll call vote.

*16. The Chair will discuss an appointment of a citizen of Bristol to serve on the BVU Board for a four-year term. The Chair will open the floor for nominations. After nominations are closed, the board will discuss candidates. The Chair will request a motion to approve one of the candidates. If moved, the Secretary will conduct a roll call vote.

*17. The CEO and Administrative Services Manager will review the proposed policy actions below. The Chair will request a motion to approve the policy actions. If moved, the Secretary will conduct a roll call vote.

- a. Repeal Policy No. 200.03 dated January 2002
- b. Approve Policy entitled “Pay Policy Hourly Employees”
- c. Approve Policy entitled “Pay Policy Exempt Employees”
- d. Approve Policy on Retiree Health Insurance Reimbursement

*18. The CEO, General Counsel, Finance Director, and Purchasing and Warehouse Supervisor will review proposed changes to the Purchasing Policy. The Chair will request a motion to approve the policy. If moved, the Secretary will conduct a roll call vote.

19. Adjournment.

*Board Vote Required

The next regular board meeting will be tentatively scheduled for Friday, July 24, 2020 at noon. For more information, please contact Donna Biggs, BVU Board’s secretary, at (276) 669-4112. Please note that BVU attempts to videotape all open sessions of BVU board meetings. The videotapes are uploaded to www.youtube.com and are available for members of the public to view.